

Thank you for choosing a JELD-WEN **Wood or Clad Wood Pocket Window**. Please read this document fully before beginning. Consult your local building code official for applicable codes and regulations (particularly regarding minimum egress requirements). The installation of a pocket (replacement) window will not eliminate installation or maintenance problems with an existing window. Problems such as wood decay and water leaks around the existing frame must be investigated and fixed prior to installing a pocket window.

IMPORTANT INFORMATION

⚠ CAUTION

Pocket Measurements:

- Ordering systems will automatically deduct width and height measurements.

Net Frame Measurements:

- Ordering systems will **NOT** deduct measurements.

Be sure the provided measurements are correct.

Windows produced to user specified measurements (net frame) cannot be returned.

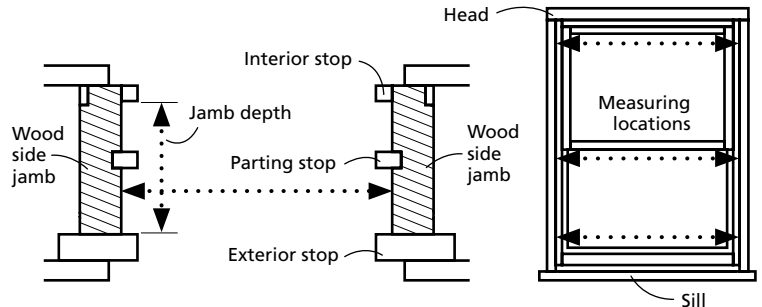
- The existing frame jamb depth ("pocket") must be 3 1/4" or greater.
- Casements may require a 4" pocket depth (confirm with dealer).
- Wood double hung pocket windows only fit on an 8° or larger sloped sill.
- If the existing window sill is not level, or if the existing window is not square and plumb, installation may be complicated and additional trim work may be needed during installation. Consider professional installation assistance.

- Use the worksheet to record measurements for each window to be replaced. Use additional copies as needed for more windows.
- Record each window's location in the house on the worksheet in a manner that clearly identifies it.
- If there is more than 1/8" deviation within each set of measurements, investigate the cause and seek professional assistance to correct problems.
- Perform all measurements on each window before going to the next window.
- Individually measure each existing window to be replaced. **DO NOT** assume similar looking windows are the same size.
- Measure accurately, to the nearest 1/8".
- If a group of windows on one wall are all very similar in height, consider using the smallest height measurement for all windows in the group. This will maintain a pleasing appearance. This choice however could result in additional trim work on installation.

NOTE: Measuring an existing sloped-sill picture or transom window for replacement is more difficult but the goal is the same. Measure the width between the side jambs, not including any stops/trim (wood-to-wood). Measure the height from the true sill to the head of the window. Partial disassembly of the existing window may be necessary. Due to the difficulty in measuring correctly, professional assistance is recommended.

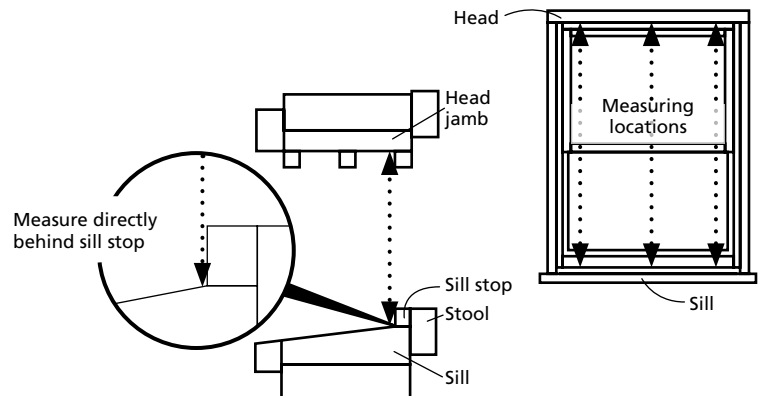
1 MEASURE THE WIDTH

- Measure the width between the side jambs (wood surface to wood surface) in three places: top, middle and bottom.
- Temporarily remove jamb liners if necessary and avoid any stops, weatherstrip, balance cords, pulleys, etc.
- Record your measurements.



2 MEASURE THE HEIGHT

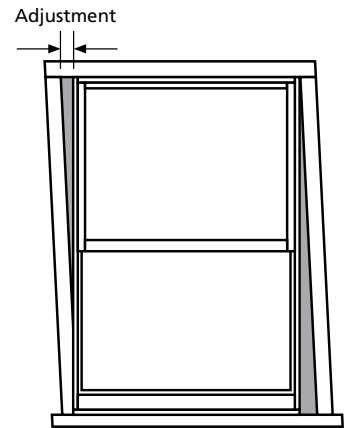
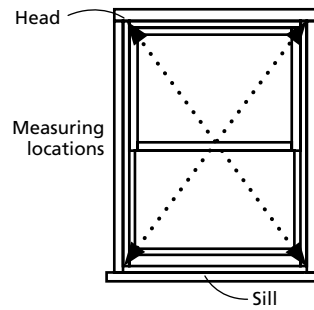
- Measure the height from the head to the sill in three places: left side, middle and right side.
- At the head, measure directly from the wood header avoiding any stops, weatherstrip and liners.
- At the sill, measure on the exterior side directly next to the sill stop at the highest point of the sloped sill.
- Record your measurements.



3

CONFIRM SQUARENESS OF EXISTING WINDOW

- Confirm the existing window is square by measuring both diagonals. If the two diagonal measurements differ by more than 1/4", an out-of-square adjustment in the width of the window must be made.
- The adjustment is determined by creating a plumb line (using a level) from each corner to the sill or head. Using a plumb line that falls within the window opening, measure the out of square adjustment.
- Subtract this measurement from the smallest width measurement. Record this adjusted width as the smallest width.

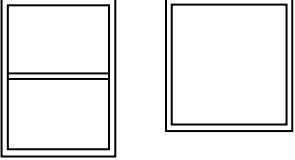
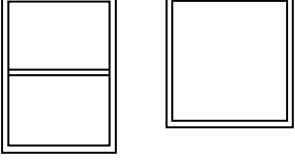
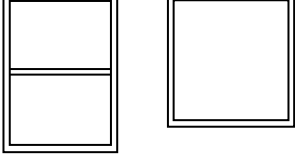
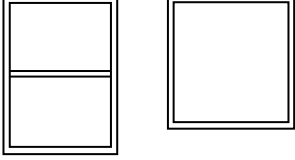


ADDITIONAL OPTIONS TO BE CONSIDERED

Be prepared to discuss the following about your order with your dealer:

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| <ul style="list-style-type: none"> • Sizing • Exterior Clad Color • Jamb Liner Color (Double Hung Only) | <ul style="list-style-type: none"> • Grille Patterns • Energy Efficiency Requirements • Building Code Requirements | <ul style="list-style-type: none"> • Professionally Applied Clad Cover to Existing Trim (Casing) |
|--|---|---|

New Window: Location, Style and Grille Pattern		Width Measurements (to nearest 1/8")			Height Measurements (to nearest 1/8")		
Location: _____ Kitchen South Wall	☒ Custom grilles (discuss with dealer)	Top: _____ 24 1/8"	Middle: _____ 24 1/8"	Bottom: _____ 24 1/4"	Left: _____ 36 3/8"	Middle: _____ 36 1/4"	Right: _____ 36 1/4"
Style: ☒ Double Hung ☐ Casement ☐ Awning ☐ Picture		Smallest width measurement: 24 1/8"			Smallest height measurement: 36 1/4"		
		Check one: ☒ Factory will apply standard 1/2" deduction to the smallest width measurement. ☐ Build to this unit dimension: _____ " W (N/A with Double Hung)			Check one: ☒ Factory will apply standard 1/4" deduction to the smallest height measurement. ☐ Build to this unit dimension: _____ " H (N/A with Double Hung)		

New Window: Location, Style and Grille Pattern		Width Measurements (to nearest 1/8")			Height Measurements (to nearest 1/8")		
Location: _____ _____	☐ Custom grilles (discuss with dealer)	Top: _____ _____	Middle: _____ _____	Bottom: _____ _____	Left: _____ _____	Middle: _____ _____	Right: _____ _____
Style: ☐ Double Hung ☐ Casement ☐ Awning ☐ Picture		Smallest width measurement: _____			Smallest height measurement: _____		
		Check one: ☐ Factory will apply standard 1/2" deduction to the smallest width measurement. ☐ Build to this unit dimension: _____ " W (N/A with Double Hung)			Check one: ☐ Factory will apply standard 1/4" deduction to the smallest height measurement. ☐ Build to this unit dimension: _____ " H (N/A with Double Hung)		
Location: _____ _____	☐ Custom grilles (discuss with dealer)	Top: _____ _____	Middle: _____ _____	Bottom: _____ _____	Left: _____ _____	Middle: _____ _____	Right: _____ _____
Style: ☐ Double Hung ☐ Casement ☐ Awning ☐ Picture		Smallest width measurement: _____			Smallest height measurement: _____		
		Check one: ☐ Factory will apply standard 1/2" deduction to the smallest width measurement. ☐ Build to this unit dimension: _____ " W (N/A with Double Hung)			Check one: ☐ Factory will apply standard 1/4" deduction to the smallest height measurement. ☐ Build to this unit dimension: _____ " H (N/A with Double Hung)		
Location: _____ _____	☐ Custom grilles (discuss with dealer)	Top: _____ _____	Middle: _____ _____	Bottom: _____ _____	Left: _____ _____	Middle: _____ _____	Right: _____ _____
Style: ☐ Double Hung ☐ Casement ☐ Awning ☐ Picture		Smallest width measurement: _____			Smallest height measurement: _____		
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Location: _____ _____	☐ Custom grilles (discuss with dealer)	Top: _____ _____	Middle: _____ _____	Bottom: _____ _____	Left: _____ _____	Middle: _____ _____	Right: _____ _____
Style: ☐ Double Hung ☐ Casement ☐ Awning ☐ Picture		Smallest width measurement: _____			Smallest height measurement: _____		
		Check one: ☐ Factory will apply standard 1/2" deduction to the smallest width measurement. ☐ Build to this unit dimension: _____ " W (N/A with Double Hung)			Check one: ☐ Factory will apply standard 1/4" deduction to the smallest height measurement. ☐ Build to this unit dimension: _____ " H (N/A with Double Hung)		